Dr. Christopher Cone

I. Course Description:

Advanced Research Methods will deal with various aspects of reading & comprehension, research tools & methodologies, and writing formats and structures. The course will provide the student a framework for approaching graduate and seminary level research, understanding, and writing.

II. Course Objectives

1. To enhance the student's ability to gather and process information
2. To prepare the student for writing at a graduate and seminary level
3. To introduce the student to basic concepts and principles in completing a Master's thesis
4. TobeterequipthestudenttomakegreateruseofScripturebyincreasedcapacityforreading,comprehension, and research

III. Course Textbooks

Required Texts:

Kate L. Turabian, *A Manual for Writers, 7th Ed.* (Chicago: University of Chicago Press, 1996) 0-226-82337-7
Mortimer J. Adler & Charles Van Doren, *How To Read a Book,* (New York: Simon & Schuster, Inc., 1972) 0-6712-1209-5 Students should also frequently access Purdue Online Writing Lab
https://owl.english.purdue.edu/

IV. Evaluation of Student Performance

1. **Class Attendance** – for Campus students, due to the concentrated nature of the lectures, one unexcused class absence will reduce final grade by a letter grade. A 2nd unexcused absence will result in an additional research assignment required for a passing grade. A 3rd unexcused absence will result in a failing grade. Online students must listen to the recorded lectures in their entirety and must fulfill all other format-specific requirements in order to receive a passing grade, including occasional interaction with the Advising Professor/Instructor. If the Online student is not responsive to Advising Professor/Instructor communication, the student may become inactive and receive a grade of incomplete on the course (I).

2. **Reading Assignments and Accountability** – All students will read the required reading as outlined in section V - Course Outline and Assignments. Each class, all students will write a one-page summary over the assigned reading. No quotes from the assigned reading will be allowed.

3. **Research Assignment**s – All students will complete the following assignments according to the class schedule:

   1. Critique of a journal article using Evaluation Keys
   2. Critique of a Master's thesis using Evaluation Keys
   3. A research paper (10 pages) using the structure and research method of the student's choosing on the topic of the student's choosing. Structure, format, and method are emphasized in grading.

4. **Course Exams** – There are no course exams.

5. **Online Interaction** – Online students will have three online assignments each module: (1) email reading accountability to the Advising Professor/Instructor; (2) E-mail a brief (50-75 words) observation of a key point from that module's lecture; and (3) respond to Advising Professor/Instructor questions and observations.

6. **Campus students** will submit assignments as directed by the Professor**.**
   Online Students will submit assignments directly to the Advising Professor/Instructor.

7. Scoring Rubric

Assignments	Campus	Online
Attendance or Online Participation	Pass/Fail/Reduction	25
Reading Component (Reading & Accountability)	30 (40 if no exams)	25
Research Component (Papers & Projects)	40 (60 if no exams)	25 (50 if no exams)
Exam Component (if applicable)	30 (if applicable)	25 (if applicable)
Total Points:	**100**	**100**

V. Course Outline & Assignments

Class 1 – Reading for Comprehension

Class 2 – Levels of Reading - I

Reading Component – Adler pages 2-95. Students will write a 1-page summary on one of the chapters covered, no quotes from the assigned reading will be allowed.

Class 3 – Levels of Reading - II

Reading Component – Adler pages 96-188. Students will write a 1-page summary on one of the chapters covered, no quotes from the assigned reading will be allowed.

Class 4 – Planning and Research

Reading Component – Turabian pages 3-61. Students will write a 1-page summary on one of the chapters covered, no quotes from the assigned reading will be allowed.
Research Component – Students are to critique a journal article using evaluation keys

Class 5 – Writing and Production

Reading Component – Turabian pages 62-132. Students will write a 1-page summary on one of the chapters covered, no quotes from the assigned reading will be allowed.

Class 6 – Source Citation - I

Reading Component–. Turabian pages 133-215. Students will write 1-page of notes on the reading, no quotes from the assigned reading will be allowed.
Research Component – Students are to critique a master's thesis using Evaluation Keys.

Class 7 – Source Citation - II

Reading Component – Turabian pages 216-282. Students will write 1-page of notes on the reading, no quotes from the assigned reading will be allowed.

Class 8 – Style - I

Reading Component – Turabian pages 283-317. Students will write 1-page of notes on the reading, no quotes from the assigned reading will be allowed.

Class 9 – Style - II

Reading Component – Turabian pages 318-408. Students will write 1-page of notes on the reading, no quotes from the assigned reading will be allowed.
Research Component – Research paper due.

VI. Tyndale General Policies and Procedures

Assignment Format

All assignments and coursework are to be turned in via student Tyndale email. Students are not required to turn in assignments in hard copy. Students must send any required notes, questions, papers, etc. via email as separate attachments in .doc, docx, or pdf format.

Coursework should be submitted directly to the Professor/Instructor (for Campus and Learning Center students) or to the Advising Professor/Instructor (for Online students). The subject line for all submitted coursework should be formatted as follows to ensure receipt of the material:

Campus Students: Professor Name, Class # & Name, Student Name, Assignment Title
(e.g.: C, Johnson, BIBL2301 Hermeneutics, Smith, Paper #1)

Learning Center Students: LC *Location,* Campus Prof. Name, Class # & Name, Student Name
(e.g.: Mason, Johnson, BIBL2301 Hermeneutics, Smith)

Online Students: Online Prof. Name, Class # & Name, Student Name, Assignment Title
(e.g.: O, Johnson, BIBL2301 Hermeneutics, Smith, Paper #1)

Electronically submitted coursework will be returned along with a final grade via email after the course has been graded.

Assignment Due Dates

Campus/Learning Center students will submit all assignments according to the schedule as outlined in the syllabus. Final assignments are to be submitted no later than the last class period of the semester.

Online students will submit all assignments at their own pace, but must maintain interaction with Advising Professor/Instructor throughout the duration of the course.

Writing Guidelines

All research papers and theses are to follow Turabian guidelines as found in Kate L. Turabian *A Manual for Writers of Term Papers, Theses, and Dissertations 7th Ed.* (Chicago: University of Chicago Press, 2007). All students are required to purchase a copy of *A Manual for Writers* to ensure the proper format. All work is to follow these guidelines:

1. Font & Font Size: Times New Roman, 12 point
2. Double space
3. 1-inch margins (File – Page Setup – Margins)
4. Indent paragraphs .5 inch (Format– Paragraph – Indent left)
5. Page numbers – lower center or upper right –beginning with the first page of text, but not on title page; Arabic numbers only (e.g., 1, 2; not Roman numerals); no other header or footer
6. Title page; then title again on page one (for formal papers)
7. In essay-type papers, ALWAYS write logically, persuasively, focused on the assigned topic; include a succinct introduction that informs the reader concerning the subject of your paper, and a succinct conclusion that summarizes your main points and expresses your resulting conclusion.
8. Use footnotes rather than endnotes, except in dissertation/thesis, where section endnotes are also acceptable.
9. All work should be proofread, as errors in spelling, grammar, and syntax will reduce assignment grade.

Plagiarism Policy

Plagiarism is against Tyndale policy, and any act of plagiarism will result in disciplinary action up to student dismissal from further study at Tyndale. Plagiarism includes but is not limited to quoting materials without proper citing or reference. Cutting and pasting of online and other materials requires proper citing via quotation marks and footnote.

Contact

If you anticipate difficulty in meeting any of these requirements, please contact your Professor (for Campus/Learning Center students) or your Advising Professor/Instructor (Online students) as soon as possible. A complete review of all Tyndale policies and procedures can be found in the Tyndale Theological Seminary and Biblical Institute Academic Catalog.